

Don't let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love, in faith and in purity. – 1 Timothy 4:12

St. Peter's Episcopal Church, Kerrville

Job Description – Children's and Youth Minister

St. Peter's Episcopal Church (SPEC) in Kerrville, TX, seeks a full-time children's and youth minister to partner with the rector, staff, parents, and community to nurture and grow a vibrant ministry for our children and youth. We are searching for a children's and youth minister to raise up young disciples and integrate the children and youth into the mission and life of our parish.

We seek a children's and youth minister who is eager to learn, work hard, and grow with our parish. The children's and youth minister we seek will invite our children and youth to see themselves as disciples of Jesus Christ, empower them to engage their faith more intentionally, and will understand and seek to meet the spiritual needs of our children and youth. He or she will invite our children and youth to feel more connected, visible, and included in the worship of St. Peter's Episcopal Church.

Our youth minister will have an expansive view of ministry and understand that children and youth are an indispensable part of the whole life of our church. We seek to partner with someone who is industrious, resourceful, bright, and committed to the Episcopal Church. Above all, the children's and youth minister we seek will be on his or her own journey of faith in concert with our mission to give glory to God, by knowing Christ and making him known to others.

Under the supervision of the rector and in partnership with the staff and the people of St. Peter's, the children's and youth minister will:

- Plan, prepare, and coordinate and/or facilitate Sunday morning classes for all children and youth (PreK-12th grade); choose curriculum and recruit teachers for the children and youth classes (PreK-12th grade)
- Administer all aspects of children's programming and maintain intentional and regular contact with parents through email, phone calls, texts, and 1-to-1 meetings
- Supervise and assist in the hiring of four child care workers to serve on Sundays, Wednesdays, and on special occasions
- Ensure that SPEC has an exceptionally safe, parent-friendly, intentional, and inviting nursery
- Partner with Director of Music and the Children's Choir Director to strengthen the children's music program
- Partner with the St. Peter's Episcopal School Director and employees to foster a mutually supportive relationship between the church and school
- Partner with the clergy in the leading school chapel on Wednesday mornings
- Collaborate with the SRA (safeguarding records administrator) to ensure all Safe Church required certifications for nursery workers and volunteers remain current
- Plan and implement an EYC (Episcopal Youth Community) program that is suitable for SPEC's context and aligned with the church's vision

- Plan, organize, and implement additional programs for children and youth, including (but not necessarily limited to) youth mission trips
- Partner with SPEC's acolyte masters and the Lay Eucharistic Ministry (under the supervision of the clergy) to strategically and prayerfully enhance the youth's participation in the Sunday liturgical life of SPEC
- Promote and support diocesan youth events and programs (e.g. Happening, Camp Capers)
- Build relationships with SPEC parents (phone calls, emails, 1-on-1 meetings) to support all work listed above
- Attend all staff meetings and participate in the staff's journey of ongoing learning and growth
- Attend all principle Sunday morning services, and when taking a direct role in worship, make an intentional effort to invite, connect, and sit with students in the children's and youth ministry
- Manage and mentor part-time youth intern(s)
- Liaise with other SPEC staff members to ensure that each person's work is aligned, coordinated, and clear
- Partner with the clergy of SPEC to prepare our youth to receive the sacrament of Confirmation
- Support and collaborate with other SPEC staff members in their work as appropriate (i.e. Rally Day, VBS, Lenten Series, Christmas Pageant, etc.)
- Serve as or oversee the SPEC Safeguarding God's People trainer
- ***Go above and beyond all items listed in this job description and perform other duties as assigned*** to ensure that the youth ministry at SPEC is healthy, growing, and bringing our children and youth closer to Jesus Christ

The ideal candidate will:

- Love to know Jesus Christ and make him known in and through this position with fullness of heart, mind, soul and strength
- Work well with a team and enjoy the ongoing process of learning, challenge, and growth that the job requires
- Display a genuine love and natural affinity for working with children and youth
- Be a capable administrator and organizer of volunteers
- Understand, appreciate, and be sensitive to the unique needs of parents and families
- Commit to the quality of his/her discipleship
- Represent his or her vocation (calling) in the church and wider world
- Prioritize growth (numbers), engagement (spiritual depth), and retention (long-term commitment) of children and youth
- Value hard work, accountability, and setting/reaching lofty goals
- Be a self-starter and display a holy ambition for fostering a healthy, fun, and growing children's and youth program
- Have a college degree

Pay, Hours, and Benefits

The children's and youth minister is expected to work 40 hrs. per week, and the person must be flexible due to the varied schedule of the church week and year. He or she will receive benefits and a vacation package. Candidates interested in this position should notify The Rev. Bert Baetz at bert@stpeterskerrville.com as soon as possible and send a cover letter, résumé, and references shortly thereafter.